The UCF Research and Mentoring Program (RAMP) is designed to provide undergraduate students, who may be interested in pursuing graduate education, with research experience while working closely with a faculty mentor. In addition, the students participate in a variety of workshops designed to increase their awareness and knowledge of graduate school education. The aim of this program is to encourage more students from those populations who are traditionally underrepresented in graduate education to attend graduate school.

This guide will provide you with important information regarding eligibility criteria and the application process. If you have any other questions or concerns, please contact the AAP office at aap@ucf.edu or 407-823-1815.

Applications can be accessed at www.aap.ucf.edu

Eligibility Criteria
Before you begin with the application process, please ensure that you meet all the eligibility criteria.

- Desire to attain a graduate or professional degree
- Identification of faculty mentor by student applicant
- Availability of faculty mentor to work with student applicant
- Are a U.S. Citizen or permanent resident
- Have a minimum cumulative GPA of 3.0
- Are enrolled full-time as an undergraduate student at UCF
- Have a minimum of 60 credit hours
- Have at least four semesters left before graduation (excluding summers)

Application Phase I
The first phase of the application will provide us information as to whether you qualify for the Research and Mentoring Program. All of the information you provide to us must be correct to the best of your knowledge.

There is no ‘save’ button—we encourage you to read the entire application and attain the required information before beginning to fill out the form. Please note: while you can add information about previous research, no prior research experience is required.

Phase I of the application will require you to:

- Fill out academic, financial, and demographic information
- Upload a resume or CV (we encourage you to have this critiqued by career services: www.career.ucf.edu/resumes)
- Know your parents highest educational attainment level
- Know whether you were awarded a Pell Grant or Work-Study in your most recent financial aid award letter
- Know the top three graduate programs you plan to apply to
Application Phase II & Endorsement Form: Must be completed by September 9 at 5 PM

If you meet all the eligibility requirements, you will be provided with information to access Phase II of the application.

There is no ‘save’ feature in the application. We encourage you to look through the application, find out the information you do not know, and complete all of your essays on a word document before starting the application. You can copy/paste your essays onto the application text boxes.

Phase II of the application will require you to:

✔ Provide Faculty Mentor Information:
  • In order to complete Phase II of the RAMP application you must have identified and selected a faculty member to work with for the 2014-2016 academic years (Fall/Spring only).
  • The faculty mentor you identify will be sent a faculty endorsement form once you submit your portion of the Phase II application
  • You will need your faculty’s phone number, department, office location, and e-mail address. Please ensure you input the correct e-mail address, otherwise your mentor will not receive the form.
  • It is the student’s responsibility to secure a faculty mentor who is willing to work with them. Please make sure that you and your potential mentor meet and discuss your potential project

✔ Provide Research Project Information:
  You will be asked to provide the following
  • Research Project Title
  • Provide a description of the research project you will participate in during the school year (250 word abstract of proposed project)
  • Provide a description of your role in this research project and what is expected from you
  • How many hours do you foresee working on this project

  Note: please make sure you have met with your potential faculty mentor and discussed your project and tasks. The faculty endorsement form they complete will include your project title and abstract.

✔ Complete a Personal Statement:
  You will be asked to
  • Describe your academic and career goals.
  • Explain why you are interested in obtaining a graduate/professional degree
  • Why are you interested in your chosen area of study
  • Explain how participating in RAMP can help you reach your goals

Phase II of the application will require your faculty mentor to complete a faculty endorsement form by the application deadline. Your mentor will be asked to:

• Describe the student’s role in the research project
• Provide the number of hours they foresee the student working on the project
• Give a description of the student evaluation or assessment criteria that will be utilized by the faculty mentor
• Provide a description of what they envision as a culminating end product involving the students (such as a conference presentation or a paper publication) for this project
• List areas in which they believe the student needs to develop in order to ensure his/her successful admission and ability to excel in graduate study and research

Note: Faculty of students selected for the program will receive $200 per semester that is transferred to their department for their use. Faculty must provide an E&G account number for their department and the name and e-mail address of their budget manager. Faculty members may only mentor one student per RAMP cohort year.